



The Academy of Science and Medicine

Crescenta Valley High School

**Record of Service**  
*Internship, Tutoring, and Service Hours*

All Academy students must complete and submit this form to receive Academy credit. Hours exceeding 30 hours of Tutoring or 40 hours of Internship can be transferred to Academy Participation credit. Extra Internship hours cannot be transferred to Tutoring credit.

Print Name \_\_\_\_\_ ID \_\_\_\_\_ Grade \_\_\_\_\_

**For Internship Credit**

Internship Site \_\_\_\_\_ Supervisor \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

**For Tutoring Credit**

Name of Person(s) you Tutored \_\_\_\_\_ ID \_\_\_\_\_

Subject(s) you Tutored \_\_\_\_\_ Location(s) \_\_\_\_\_

**For Fundraising or Other Service Credit**

Name of Fundraising Event or Other Pre-Approved Service \_\_\_\_\_

Describe what you did to earn these service hours \_\_\_\_\_

**For Participation Credit** - You are automatically given participation hours for the Academy picnic, movies, field trips, and attending lunchtime speakers as long as you sign the attendance sheets – legibly. You must submit this form in order to have your Internship, Tutoring, Fundraising, or other Service hours recorded and/or transferred. You are responsible for keeping track of your hours so you can verify the hours that are periodically posted.

Date	Type of Service	Hours Worked	Supervisor's Signature

Date Submitted \_\_\_\_\_ Total Hours Recorded on this Form \_\_\_\_\_